

REVISED IMPLEMENTING GUIDELINES ON THE SCHOLARSHIP PROGRAM FOR SECONDARY EDUCATION

Initially, the Scholarship Program was established pursuant to the mission of the SASAA, Inc. to establish an educational assistance program for the underprivileged and deserving who belong to the St. Anthony School community. A set of guidelines was promulgated with the intention to promote uniformity and consistency in the administration of the Program.

In order to further promote the noble intentions of the Association and to be better partners of the School in providing quality Christian education to deserving students, the Ad Hoc Committee deemed it wise to propose some amendments in the Implementing Guidelines.

I. SCOPE

The Scholarship Program for Secondary Education is open to all deserving applicants. However, special preference and priority will be given to St. Anthony School graduates.

II. APPLICATION PROCEDURE

QUALIFICATION REQUIREMENTS

Applicants who possess the following qualifications shall be eligible to take the written examination to be conducted at the Guidance Office of St. Anthony School:

- Must belong to the upper 10% of his / her class
- For graduates of St. Anthony School, he / she must have a general average of 88%
- For graduates of other schools, he / she must have a general average of 90%
- Must have no grade below 85%
- Must have a conduct / deportment grade of not lower than B (85 – 89%)

FILING

Application forms for the Scholarship Program are available at the SASAA Office at St. Anthony School. Filing of application shall be from January to April every year.

The following must be submitted together with the accomplished application form:

- Letter of recommendation from the Principal's Office of last school attended
- Certificate of good moral character from last school attended
- Authenticated copy of applicant's card

- Income Tax Return of parent's joint annual income not exceeding Pp150,000,00

Examinations shall be held at St. Anthony School, schedule of which shall be announced.

III. SELECTION PROCEDURE

There shall be two phases of the selection for the grant of the scholarship: the written examination and the interview.

Only those who pass the written examination shall be scheduled for interview. The interview shall be conducted by the Scholarship Committee and the SASAA President.

The Scholarship grant shall be awarded to applicants who pass both phases.

The Committee Chairman shall recommend to the Board approval of scholarship grant to those who passed both phases. Final decision shall be made by the SASAA Board of Directors.

IV. AWARD OF SCHOLARSHIP

The grant shall cover tuition and miscellaneous fee expenses of scholars. All payments for such will be paid directly by SASAA to St. Anthony School.

V. TERMS AND CONDITIONS OF THE SCHOLARSHIP GRANT

The Scholar must:

- Maintain a general average of 88% in academics and B in deportment every quarter
- Furnish the SASAA Board an authenticated copy of his / her grades every quarter
- Have no failing grade in any subject
- Assist the SASAA from time to time, including but not limited to the Quarterly Medical Missions, Board Meetings, and preparations for the Annual General Homecoming.
- Assist the Board Secretariat in updating the SASAA class directories.
- Upon graduation, must provide the SASAA Board due information on collegiate enrolment.

VI. TERMINATION OF SCHOLARSHIP

The Scholarship grant shall be terminated in the following cases:

- Failure to maintain a general average of 88% at the end of the school year.
- If any disciplinary action is meted by the School on the Scholar. Termination shall take effect upon receipt of the Board of any Notice of Disciplinary Action from the School Authorities.
- Non – performance of Scholar’s duties to the SASAA.

VII. REINSTATEMENT OF SCHOLARSHIP GRANT

In the event a Scholar loses his / her grant due to failure to meet grade requirement, said Scholar can re – apply only after he / she again meets all the requirements for the grant and reinstatement is left to the discretion of the Board of Directors.